

Bolivar City Council Meeting  
Tuesday, June 13, 2017  
5:30 PM

The Bolivar City Council met in regular session Tuesday, June 13, 2017, at the Bolivar Municipal Center with the following in attendance:

Present: Mayor Barrett Stevens  
Tracy Byrum  
Quintissia Hamer  
Randy Hill  
Larry McKinnie  
Willie McKinnie  
Julian McTizic  
Suzanne Rhea

Absent: Todd Lowe

Others Present: Shelia Dellinger, Steve Maroney, Ann Cherry, Mike Shearin, Page Walley, Melvin Golden, Jemail Simmons, Pat Baker, Linda McKinnie, Danny Cheshier, Bailee Hutchinson, I. McKinnie, Johnny Vickers, Paul Fuller, Dianne Stevens, Mick Vinson, Rickey Watkins, Calvin Howell

Mayor Stevens welcomed those attending then called the meeting to order. Councilman Willie McKinnie opened the meeting with prayer followed by Mayor Stevens leading the Pledge of Allegiance.

Minutes: After review of the minutes from the May 9, 2017, council meeting, a motion was made by Councilman Randy Hill, seconded by Councilman Julian McTizic to approve the minutes as written. All voted "Aye".

Mayor's Report:

Mayor Stevens stated this meeting will be the last for two members. He expressed his thanks and gratitude to Mr. Willie McKinnie who has served on the council for several terms and made compassionate and good decisions for the betterment of our community.

The Mayor then thanked the Council for making a special effort to attend the meeting tonight in order to take care of passing the budget on the 1<sup>st</sup> Reading and budget amendments. A special called meeting will need to be set later on in the month for the purpose of setting the tax rate and passing the budget to comply with the July 1<sup>st</sup> deadline. The meeting was set for June 29<sup>th</sup> at 6:00 PM.

The Mayor then went on to say the following: "At this time, I want to thank all the citizens of Bolivar and my fellow council members for having me these last eight years as your mayor. I particularly want to thank the staff, department heads, and the employees of the City of Bolivar. Our success can be laid in the board and in the hands of these valued employees. In a few days, I'll end by term as Mayor. We've had a good transition, our Mayor-elect is working real hard. He's doing a great job. He helped put this new budget together and worked hard at it. He's met with all our employees and department heads and I support him 100%. Bolivar's success depends upon what you do in the future. I support Mr. McTizic and continue to support Bolivar. Thank you and God bless you."

**STANDING COMMITTEE REPORTS**

**Electric/Utilities – Councilman Todd Lowe (read by Mayor Stevens)**

Electric:

- The board approved a new open records policy
- The purchase of a new Tractor (\$20,034) and a new digger derrick truck (\$202,548) was approved
- The June board meeting has been moved to June 22<sup>nd</sup> at 5:00 pm
- The Board approved the Fiscal 2018 Budget of \$29,120,000.

Utilities:

The Bolivar Utility Board met in regular session on June 1<sup>st</sup> at 12:00 noon and the following was discussed:

- Chairman Wilhite opened the meeting welcoming BUD's new director, Mr. Cliff Henson
- The Utility Director, Mr. Cliff Henson, gave the board a three year plan of what his goals were for the fiscal years of 2017 – 2019. They were as follows:

2017

- A. Security system for the BUD office which will allow protection for the employees and the public.
- B. Replace two service trucks that have over 250,000 miles
- C. Completion of GSI sewer mapping and being GSI mapping on water mains
- D. Replacing underground lift station on Nuckolls Road with CDBG grant funds

2018

- A. Reapply for 2018 CDBG grant to replace another aging sewer lift station, replace aerators at the lagoon that are over 15 years old.
- B. Replace two trucks for this year also. With the aging fleet of trucks and cost of maintenance, it would be a great asset to our department to have a dependable fleet of vehicles.
- C. Continue GSI mapping program to finish up the water mains.
- D. Aggressively push to extend the natural gas system throughout Hardeman County that meets the criteria of BUD's line extensions.
- E. BUD will schedule cleaning another cell at the wastewater lagoon. One cell was cleaned in 2016. With the equipment used through Bolivar Police Department this was done at very little cost.
- F. If money is available, BUD is looking at replacing some of the old galvanized mains that serve a number of residents. Many of the valves have broken or failed. Would like to restore the water system the way it was intended to be.

2019

- A. Apply for CDBG Grant
- B. Continue to look at and access the fleet of trucks

- C. Continue to work on Natural Gas Line extensions
- D. Continue to work on replacing the deteriorating water lines as funds become available
- E. Begin to change out program on replacing the old gas relief valves on the main gate regulator stations
- F. Continue to upgrade the GSI program and incorporate our Pipeline Integrity Management Program to stay in compliance with regulatory guidelines

- Discussion and approval of Resolution 17-002, to Approve Purchase Agreement for TN Energy Acquisition Corp. This will be for council approval later in this meeting.
- Discussion and Approval of Drought Management Plan. This plan was recommended and approved by the State of TN. The board agreed to adopt and implement the proposed plan.
- The board discussed the budgets for BUD for the fiscal year 2017-18. These budgets were approved contingent upon the Bolivar City Council's approval of the city's budget.
- Gas prices for the month have not been received at this time.

Get approval to purchase land from CBS Bank. Gas Department has this in their budget.

This will require approval from the Council. The Utility Department is in need of extra storage for their equipment and this lot is available from CB&S bank for the amount of \$25,000. The house will be removed and the lot graveled. For approval of the purchase, a motion was made by Councilman Suzanne Rhea and seconded by Councilman Randy Hill. By roll call vote, all voted "Aye".

#### **Fire and Police – Councilman Willie McKinnie**

Police: Service Report for the month of May 2017

- Calls for service - 1106
- Citations – 358
- Accidents – 23, (1) injury, (22) property damage
- Arrests – 62, (6) juvenile, (56) adult

Fire: The following was reported for the month of May

- The Bolivar Fire Dept. participated in (2) public education events. A station tour and fire prevention program was given to Middleton Elementary School and the department participated in the Bolivar-Hardeman County Library's Summer Reading Kick-Off party.
- Chief Price attended the 2017 Tennessee FireWise Conference on May 23, 2017. The City of Bolivar remains the only city in the state to have achieved FireWise Community status; is the only FireWise Community in West Tennessee and still ranks as the top combination fire department in the Ready, Set, Go! Program.
- Training Officer Tommy Breeden has been selected by the Tennessee Firemen's Association as the 2017 Lewis Baker Service Award recipient. This honors an individual who has dedicated himself to the betterment of fire service in Tennessee. The award was presented to Tommy by Chief Price on Saturday, June 3, 2017, during the Tennessee Firemen's Association Annual Banquet.
- Fire Calls for the month were as follows: Structure fires (2), false alarms ( 11), mutual aid (1), other (3), vehicle fires (1)

- The department participated in 318 hrs. of training, installed 4 smoke alarms, provided Red Cross direct client assistance to two (2) households, and conducted 4 fire drills at the local schools.

Councilman McKinnie at this time stated he appreciated the opportunity to serve on the City Council and be the representative for Chief Pat Baker and Chief Lynn Price. It was also an honor to serve the citizens of Bolivar and work with Mayor Stevens and that all the work currently in progress is continued by Mayor McTizic.

#### **Parks and Recreation – Councilman Suzanne Rhea**

The following was reported for the Parks/Recreation Department:

- Summer youth Camp started June 5<sup>th</sup> and will go thru August 3<sup>rd</sup>
- Work continues on restroom construction and the disc golf course at Pleasant Run Park
- The pool opened May 30<sup>th</sup> and hours of operation are Tuesday thru Saturday, 11 AM – 5 PM
- Also, senior pickle ball started June 5<sup>th</sup> and plays on Mondays and Fridays.

#### **Streets and Sanitation – Councilman Randy Hill**

The following was reported for the Street and Sanitation departments:

- Repaired culvert wash out at Ruby Lane and Peach Street
- Asphalted Margin St., Railroad St., Karen Drive, Chris Ridge, and some driveway entrances
- Mowing grass and picking up brush

Sanitation – Routine operations and maintenance

#### **Planning Commission – Councilman Quintissia Hamer**

The Bolivar-Regional Planning Commission met in regular session May 15, 2017, and discussed the following:

- Approved a subdivision plat in the Urban Growth Boundary off Old Hwy 64, contingent on soil maps made available
- Sent a positive recommendation to the county for rezoning request on Hwy 125, changing it from I-2 to C-2
- Approved a preliminary site plan for a proposed development at Madison and Market Street.
- Approved a subdivision plat on Water Street to adjust a property line.

#### **Library/Senior Citizens – Councilman Julian McTizic**

The following was reported for the month of May:

- Total programs – 26
- Total participants – 1,127
- Monthly Highlights – Movie on the Square (2<sup>nd</sup> Thursday of each month at 8 PM)  
Summer Reading and Feeding Program Kick-off. Sixty eight (68) families registered
- Circulation Report – Total circulation 2,918, computer users – 1,193, READS program – 717
- New and Upcoming Programs:
  - Summer Food Program, 11am – 12pm, Mon-Fri. FREE lunches birth-18 yrs.
  - Mr. Bond the Science Guy at 1 pm Wednesday, June 14<sup>th</sup>
  - Adult coloring at 4 pm Monday, June 19<sup>th</sup>
  - Lego Club at 3:30 pm, Tuesday, June 27<sup>th</sup>

- Million Penny Challenge Report – 662,090

Senior Center – May 2017:

- Average attendance Mon-Wed-Fri (7), Tues-Thurs (15)
- Monthly birthday celebration on Bingo Day, May 30<sup>th</sup>
- Monthly bingo/lunch trip to Middleton Methodist Church on May 12<sup>th</sup> (12 attended)
- Cheryl from the library visited on May 17<sup>th</sup> (9 attended)
- Joyce Pirtle from Medicare Ship Program here on May 22<sup>nd</sup>.

Councilman McTizic at this time expressed his thankfulness for the help and support Mayor Stevens has given him during this time of transition and looks forward in serving the citizens of Bolivar and having the continued support of Mayor Stevens.

**Historic Zoning Commission – Councilman Tracy Byrum**  
(No meetings to report)

**Compliance Zoning – Councilman Larry McKinnie**

The following was reported for the month of May 2017:

- Building Consultations – 5
- Building Permits Written – 1
- Building Inspections – 6
- Plumbing Inspections – 2
- Courtesy notices issued – 30

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- A. Resolution 17-002, “A Resolution to Adopt a Public Records Policy for the City of Bolivar, TN Government”

Due to recent law changes in the state of Tennessee, T.C.A. § 10-7-503(g), 2016 Public Chapter 722, requires municipalities to adopt a public records policy by July 1, 2017. The office of open records counsel established a model records policy. After explanation of the policy by Attorney Maroney, Councilman Julian McTizic made a motion to approve Resolution 17-002 by adopting said OORC policy as the Public Records Policy for the City of Bolivar, seconded by Councilman Suzanne Rhea. All voted “Aye”.

- B. Resolution 17-003, “A resolution Authorizing the Purchase of Natural Gas from the Tennessee Energy Acquisition Corporation”

TEAC represents several municipal/governmental cities across the state. They purchase gas and guarantee that it is at the lowest price available. Our current contract with them is up for renewal. This allows the City of Bolivar to manage the stored gas. With no further comment, a motion was made by Councilman Randy Hill and seconded by Councilman Tracy Byrum to approve Resolution 17-003, A Resolution Authorizing the Purchase of Natural Gas from Tennessee Energy Acquisition Corporation. By roll call vote, all voted “Aye”.

C. Ordinance 17-002, "An Ordinance to Amend Ordinance 16-003, Relative to the budget Ordinance for Fiscal year 2016-2017"

Copies of the budget amendments were previously given to the council members for review. This ordinance will amend Ordinance 16-003 for the budget fiscal year 2016-2017. Mayor Stevens complimented and thanked the City's Financial Officer, Lisa Dellinger, for the hard work and preparation in explaining these amendments. Unexpected expenditures and additional revenue was discussed and explained. With no further questions, a motion was made by Councilman Randy Hill and seconded by Councilman Suzanne Rhea to approve Ordinance 17-002, "2016-2017 Budget Amendments". By roll call vote, all voted "Aye".

D. Ordinance 17-003, "An Ordinance to Adopt the Budget and Tax Rate for the Fiscal Year 2017-2018"

Mayor Stevens began by thanking the council for participating in preparing the budget for the upcoming fiscal year as well as the administrative staff, department heads and the Mayor Elect. The tax rate will remain the same as last year and with projected expenditures and revenue, the budget was \$23,401 to the good. After brief discussion, a motion was made by Councilman Julian McTizic and seconded by Councilman Larry McKinnie to approve Ordinance 17-003, An Ordinance to adopt the budget and tax rate for the fiscal year 2017-2018. All voted "Aye" by roll call vote.

E. Approval of Drought Management Plan

The State of Tennessee has asked that every municipal water system have a drought management plan in place in case of a shortage of water. This plan would implement what actions need to be taken and what to do in case of a drought. To comply with this state requirement, a motion was made by Councilman Suzanne Rhea and seconded by Councilman Tracy Byrum to approve a Drought Management Plan for the City of Bolivar. All voted "Aye".

**Community Development Session**  
(None)

With no further business, a motion was made by Councilman Larry McKinnie and seconded by Councilman Willie McKinnie to adjourn. All voted "Aye".

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Attest: Shelia Dellinger

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Mayor Barrett Stevens