

Bolivar City Council Meeting
Tuesday, March 14, 2017
5:30 PM

The Bolivar City Council met in regular session Tuesday, March 14, 2017, at the Bolivar Municipal Center with the following in attendance:

Present:

Mayor Barrett Stevens
Quintissia Hamer
Randy Hill
Todd Lowe
Larry McKinnie
Willie McKinnie
Julian McTizic
Suzanne Rhea

Absent:

Tracy Byrum

Others Present: Atty. Steve Maroney, Shelia Dellinger – City Administrator, Don and Ann Cherry, Page and Terry Walley, Michael Shearin, Bailee Hutchinson, Jimmy Howell, Jessica Simmons, Calvin Howell, Melvin Golden, Bethany Miller, Mick Vinson, Jerry Watkins.

Mayor Stevens welcomed those present then called the meeting to order. Councilman Willie McKinnie was asked to open the meeting with prayer. This was followed by Mayor Stevens leading in the Pledge of Allegiance.

Minutes: With no changes, additions, or corrections to the minutes, a motion was made by Councilman Randy Hill and seconded by Councilman Todd Lowe to accept the minutes of the February 14, 2017, meeting as written. All voted "Aye".

Mayor's Report

The Mayor thanked all the veterans, families and friends that attended the Vietnam Veterans Celebration Saturday, March 4th. This was attended by over 300 citizens. We were honored by the presence of Medal of Honor Recipient Major General James Livingston from South Carolina. General Livingston was the keynote speaker and he also spoke to students at Bolivar, Toone, Hornsby, Whiteville and Middleton Middle School. Dinner was provided for the General by sponsors, Hardeman Co. Board of Education, Chemring/Kilgore, FL Crane & Sons, Hardeman Co. CCA-Core Civic, and Lone Oaks Farm. The event started with a motorcade beginning at the Hardeman Co. Criminal Justice Complex and ending at the National Guard Armory.

The Hmong were recognized as special guests. Their people supported the United States in the Vietnam War and are often overlooked. Over 40,000 Hmong died in this conflict with and for Americans. This was a wonderful program and was financially supported by our outstanding sponsors.

There are bids to be opened by the Recreation Department for improvements to Pleasant Run Park. Before any bids are opened, a motion is needed to approve spending the \$50,000.00 allotted portion for Pleasant Run Park from the Capital Outlay Note. (This Capital Outlay Note was approved by the Comptroller's Office. No money has been spent yet. Before each project starts, a motion to approve its designated fund spending must be initiated) A motion was made by Councilman Randy Hill and seconded by Councilman Todd Lowe to approve the

appropriated \$50,000 for spending at Pleasant Run Park. All voted "Aye" by roll call vote with the exception of Councilman Julian McTizic who voted "No". Motion carried.

The City was notified March 1, 2017, that the counties of Fayette, Hardeman and McNairy are approved service areas of the Foreign Trade Zone. This should help us in making our industrial parks more attractive to potential industries.

STANDING COMMITTEE REPORTS

Electric/Utilities – Councilman Todd Lowe

Electric:

- The Board approved an additional transformer for the Toone substation at \$378,877.
- The Board accepted the low bid from Bolivar Motor Company for a 2017 pickup truck at \$16,977.
- A budget amendment was approved for the purchase of a new lawnmower

Utilities:

The following was discussed at the Utility Board meeting Wednesday, March 1st:

- A 20 year agreement was approved for Bolivar Water Department to continuing providing water to Spring Creek Utility. This agreement was reviewed by both entities attorneys.
- Mr. Joey Geter presented the audit for the water, sewer, and gas departments. It was reported all funds are doing well with a positive net position. There were no findings. The board approved the audit contingent upon the City Council's approval.
- Gas prices for last month dropped .06 cents, they are .68 cents

Fire and Police – Councilman Willie McKinnie

Police:

Service Report for the month of February included:

- Calls for service – 1096
- Citations – 389
- Accidents – 18 (Injury 2, property damage 16)
- Arrest – 55 (juvenile 8, adult 47)

Fire:

The following was reported for the month of February:

- The Fire Department participated in two public safety education events. Department members also volunteered and assisted the Whiteville Fire Department with installation of smoke alarms to 58 residents.
- The final shipment of turnout gear from the AFG grant was received.
- Fire calls for the month were: Structure fires (2), False alarms (4), Mutual Aid (7), Grass fires (2), Vehicle fires (2), other (3) for a total of 20
- The department participated in 220 hours of training, completed 18 courtesy inspections, installed 84 smoke alarms, provided Red Cross direct client assistance to (3) households, and conducted (4) fire drills at local schools.

*******Bid Opening for Enclosed Trailer for Firewise program*******

This trailer is paid for by grant funding through the Ready, Set, Go Program and the Hazard Mitigation Grant.

1. \$3,950 from DeWitt Trailers in Oakland, Tenn.
2. \$4,461 from GTS, Inc. of Corinth, MS
3. \$6,345 from Smallwood Campers and Trailers of Jackson, Tenn.

A motion was made by Councilman Willie McKinnie and seconded by Councilman Randy Hill to accept the low bid from DeWitt Trailers in Oakland, Tenn. if the required specifications are met. All voted "Aye" by roll call vote.

At this time, Councilman Larry McKinnie wanted to say that he appreciated and commended Chief Price in getting these grants which in turn saves the taxpayers money. Councilman Willie McKinnie seconded his statement as well.

Parks and Recreation – Councilwoman Suzanne Rhea

The following was reported for the Parks and Recreation Department:

- Youth Coed 6 - 10 and 11-14 basketball leagues continue to play with 20 teams participating
- Adult aerobics start Saturday at 7:30
- Continue with approximately 30 daily gym walkers
- Work continues on restroom construction at Pleasant Run Park
- Baseball and softball games have started at West Park
- Daily activities and maintenance have been routine

******Bid Opening for HVAC at Pleasant Run Park******

Four (4) bids were submitted for HVAC installation in the restrooms at the park. There were as follows:

- | | |
|--|------------|
| 1. J.D. Moore Heating and Air (2 ton Goodman unit) | \$2,850.00 |
| 2. Bolivar Sheet Metal (2 ton Carrier unit) | \$5,200.00 |
| 3. Henderson Heating & Air (Trane unit) | \$5,446.00 |
| 4. Superior Plumbing & Air Conditioning | \$5,932.00 |

After discussion of opened bids, a motion was made by Councilman Randy Hill and seconded by Councilman Larry McKinnie to accept the low bid of \$2,850.00 if all specifications are met. All voted "Aye" by roll call vote with the exception of Councilwoman Rhea who abstained.

****** Bid Opening for Disc Golf Catcher ******

Two bids were received for a Disc Golf Catcher and were as follows:

1. Palos Sports - \$3,654.07
2. BSN Sports - \$3,986.82

No other bids were received. Therefore, a motion was made by Councilman Randy Hill and seconded by Councilman Willie McKinnie to accept the bid from Palos Sports if all specifications are met. All voted "Aye" by roll call vote.

In regards to Pleasant Run Park, Councilman Julian McTizic asked several questions about the process of expenditures for the work there. He stated he was not aware funds were being spent from the Recreation's regular budget and asked was any expense over \$2500 bid out. The two main expenses were the cost of gravel (\$9,800) and the moving of the building from the previous jail site to the park (\$3,000). Mayor Stevens explained gravel purchased for the City, not only for the Recreation Department but other departments as well, is from whoever has the cheapest pit price. As far as the moving of the building, there is only (1) person in this area that provides this type of service. It was cheaper to move the building than have a restroom facility built. Mayor Stevens explained the State of Tennessee gave the City this property therefore, we could not use grant monies for this. He also stated the work at the park has been completed totally by city employees. It is something they can all be proud of and it is also a big health benefit. All the support shown for this park is appreciated.

Councilman Larry McKinnie asked Attorney Maroney is our construction process within the legal limits as far as bidding, etc. Mr. Maroney stated our statute provides for an amount of \$2500 for bidding purposes but there are exceptions applicable in certain situations, especially when there is only (1) source to provide service. Councilman McKinnie then asked Mr. Maroney to research any stipulations in regards to obtaining services if there were two sources available; but, would the proximity of a business location have an effect on this process. Mr. Maroney stated he would research this and get back with the council.

In closing this discussion, Councilman Hill inquired about the gates being open at the park. The Mayor informed him that when the restrooms and trails are completed, the gates will more than likely be closed.

Street/Sanitation – Councilman Randy Hill

The Street/Sanitation Department reports the following:

- Repaired shoulder on Shady Lane
- Painted and repaired dumpsters
- Picked up trash on streets
- Patched and filled in potholes
- Replaced the damaged barricade at the end of Jones St. at Tate Rd.
- Filled in ruts with gravel on shoulders at mail boxes.

Sanitation: Routine operations and maintenance

Planning Commission – Councilwoman Quintissia Hamer

The Planning Commission met February 21st at the Bolivar Municipal Center and discussed a subdivision plat located in our urban growth boundary located on Old Hwy 64. This plat was tabled until soil maps could be obtained. No other business was discussed.

Library/Senior Citizens – Councilman Julian McTizic

Library:

- There were several programs conducted during the month of February such as the Brown Bag Book Club, Head Start, Children's Story Hour, Family Coloring Day, Lego Club and Reading to Succeed
- Total circulation for the month of February was 4,030 which includes 1312 computer users

- 595 books were checked out through the READS program
- The Penny Challenge has raised 626,490 pennies so far.
- Like us on Facebook and follow us on Instagram

Senior Citizens:

- The average daily attendance Mon. & Wed. is (7), Tues. and Thurs. (11)
- The monthly meal was February 15th at Southwinds Restaurant in Middleton
- Monthly Birthday Celebration was on BINGO day, the 28th
- On Feb. 6th, a trip to Reelfoot was planned with touring of their museum and lunch at Boyette's. (12 attended)
- Katie Dees and Sherri Morris from the Hardeman Co. Extension Office came on Feb. 24th to talk about chronic conditions (5 attended)

Historic Zoning Commission – Councilwoman Tracy Byrum (read by Shelia Dellinger)

This Historic Zoning Commission met Thursday, March 9th and reviewed the following applications for certificate of appropriateness for exterior alterations within the Historic District:

- 515 N. Main St. – screen enclosure on south porch, approved.
- 101 N. Main St. – Hornsby Law Firm for upper story window repairs, approved.
- 525 N. Main St. – review for cutting timber – pending.
- 219 N. Main St. – Façade improvements for Luez Theater, approved.

Compliance/Zoning – Councilman Larry McKinnie

Report for the month of February:

- Building Consultations – 8
- Building Permits Written – 1
- Building Inspections – 13
- Plumbing Inspections – 2
- Mechanical Inspections – 1
- Courtesy Notices Issued – 25

Mr. Watkins attended the Planning Commission meeting on February 21st, conferred with Historic Zoning Board 3 times, Mailed/delivered 7 Slum Hearing Notices for March 6, 2017 hearing.

OLD BUSINESS

- 2nd Reading/Public Hearing of Ordinance 17-001, "An Ordinance to Amend Title 12, Section 12-502 of the Bolivar Municipal Code Relative to Sprinkler Systems Standards in One and Two Family Dwellings and Townhouses"

Councilman Randy Hill made a motion, seconded by Councilman Todd Lowe, to adjourn from Executive Session to Public Hearing. All voted "Aye".

Building Inspector, Ricky Watkins went over this amendment for the public's benefit explaining that this law pertaining to automatic sprinkler systems (Section R313 of the International Residential Code) was passed by the State of Tennessee. It states that sprinkler systems are not required in one and two family dwellings or in

townhomes that have a 2 hour fire resistance rated wall between units. With no objections from the public, a motion was made by Councilman Larry McKinnie, seconded by Councilman Willie McKinnie to reconvene to Executive Session. All voted "Aye".

Councilman Larry McKinnie then made a motion to approve Ordinance 17-001, Amending Title 12, Chapter 5, Section 12-502 of the Bolivar Municipal Code relative to Sprinkler System Standards in One and Two Family Dwellings and Townhouses, seconded by Councilwoman Quintissia Hamer. All voted "Aye".

NEW BUSINESS

A. Discussion and Approval of Audit for Fiscal Year 2015-2016

Mayor Stevens stated that although a meeting with the auditors and council members could not be arranged because of extenuating circumstances, the council has had copies of the audit for some time and if anyone had any questions after their review, they could call the auditing firm. Emails had been sent to council members asking if there were any questions and only Councilman McTizic had responded in regards to the audit.

The Mayor read the following from the auditor's report pertaining to the year ending June 30, 2016:
"Financial Highlights:

- The assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$29.7 million (net position). Of this amount, \$14.14 million (unrestricted net position) may be used to meet the City's ongoing obligations to citizens and creditors.
- As of the close of the current fiscal year, the City's total governmental funds reported ending fund balances of \$42.57 million, an increase of \$489 thousand in comparison with the prior year. Of the total fund balances, \$2.21 million is available for spending at the City's discretion (unassigned).
- The water and sewer fund posted net income of \$450 thousand and the natural gas fund posted net income of \$282 thousand during the year ending June 30, 2016."

Councilman McKinnie asked Mr. Maroney if there was a cap on the profit margin of the gas, water & sewer departments. Attorney Maroney stated he was unaware of any law at this time but would research this. Also, the bidding/purchasing procedures were again discussed with Mr. Maroney.

After closing discussions of the audit and expenditures, a motion was made by Councilman Randy Hill and seconded by Councilman Todd Lowe to approve the audit for Fiscal Year 2015-2016. All voted "Aye" by roll call vote.

Community Development Session – None

With no other business to discuss, Councilman Larry McKinnie made a motion to adjourn, seconded by Councilman Randy Hill. All voted "Aye".

Meeting was adjourned.

Attest: Shelia Dellinger

Mayor Barrett Stevens